



Surana College

AUTONOMOUS

16, South End Road | Bengaluru-04
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5.3.2

Student Council – Formation, Purpose, SOP, SPP & Minutes of Meeting

Student Council - Plan of action- 2022-23 24th May -24th September 2022

Date	Event		Days	Student coordinator
23 rd May 2022	Flash Mob	Welcome students back to college	10 mins	Akash
31 st May 2022	Inter collegiate fest orientation	Selected students by department & interested students are eligible	1 hour	Smriti & pooja
31 st May 2022	Anti- tobacco day	Awareness programme (Video Circulation)	1 hour	Daniel
1 st -3 rd June 2022	Guest lecture	Career Guidance: Uniform services: IPS, Army, Navy, Airforce. Non-Uniform services: IAS, Banking etc	03 days	Pooja & Smruthi
5 th June 2022	World Environmental day	Floors walk with Theme" Go green"	1 day	Pavan Reddy
6 th June 2022	Drums workshop	Selection round (Workshop)	02 days	Ritesh
11 th June	Food & Beverages service workshop (Table & serving etiquettes)	Workshop	01 day	Lakshita manna & Aameer

Bhauji
Principal

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14 th June	Community Service Surana Blood Bank	Surana Blood Bank Initiative	1 year	Anirudh &Anchal
21 st June	Promotional activity: Nightingale of Surana Nightingale of Bangalore	Intra &inter collegiate singing competition		Ritish & Snehal
25 th June	Awareness Programme: Drug Abuse Day Road Safety: Rules and Regulations	Guest lecturing		Fathima Sidra &Vikhyat
2 nd July	Trekking Hub Initiative: Extension activity	Savandurga trek		Ritish & Prashanth
3 rd July	Debate Hub of Surana Initiative:	Topic: Given later		Maanav & Gopal
8 th & 9 th July	Industry Institution Interface	Retailers' knowledge sharing on current marketing, Stock marketing, Time management etc. Sunil Abhichandani- Senior marketing manager- Orain mall (Shoppers stop), Bengaluru	01 days	Shravya &Tayyib
11th July 2022	World Population Day	Essay writing competition in association with dept		Pavan chitta Reddy

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		of Hindi		
20 th July 2022	Promotional activity: Let's Nacho	Intercollegiate Dance competition		Akash & Sahana
23 rd July 2022	Extension Activity: SC Collaboratio n with Durga - NGO	Women empowerment, Gender Equality etc.		Sahana
1 st Aug 2022	Health camp	Mega Health Screening (Ear, eye, dental & general check-up)	01 day	Amulya
5 th August	Awareness program: Digital Detoxication	Guest lecture		Fatima Sidra
12 th August 2022	International Youth Day	Intra Collegiate activities		Mohit & Karuna
15 th Aug 2022	Independenc e Day	Group Singing		Joshika & Vinusha
19 th Aug 2022	World Photography Day	Student council in association with Journalism dept organizing an event		Prashanth
25 th Aug 2022	Alumni Engagement program	Melvin, BA, Alumni Yash, BCA, Alumni Shrisha Achaar, BCA, Alumni (Experience sharing and succeeded in life)		Srikara

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31 st Aug 2022	Festival	Ganesha Chaturthi pooja		Entire Team
05 th Sept 2022	Teacher's day	Guest lecture on Nutrition benefit to be fit & healthy & Activities for teachers		Entire Team
	B-Scribe	AS per examination requirement		Anchal, Mahima & interested students
	A Bid farewell to	Outgoing batch Venue: Kodaikanal		

Asst. Prof Chandana

(Chairperson, Student Council)

Bhauzyp
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Minutes of Meeting-2021-22

Meeting 01

Agenda: Discussion for events to be conducted for year 2021-22

Date: 16th January 2022

Via: Google meet

Meeting was conducted from morning 10.30 AM to 12 Noon. The meeting was regarding the discussions for the events to be conducted for the academic year 2021-2022. Students exchanged their respective ideas on what to be conducted for the year and showed deep interest in the conduction and maintenance of events.

Attendees: 30 members

Faculty Coordinators: Asst. Prof. Chandana Jain, Chairperson of the Student Council


Student coordinators:

Nishanth, President of Student Council

Rithish, Public Relations Head of Student Council

Output: Students expressed their creative ideas regarding the events in terms of intra-college, inter-college, Online programs and extension activity.

Meeting conducted successfully.


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Meeting 02

Agenda: Blood Donation Camp

Date: 8th November 2021

Via: Physical classroom

Meeting was conducted by 2pm to 3pm. The meeting was regarding the discussion for the events management, registration and participation coordination to make it smooth functioning. Also Planned & discussed to tie up with Lions clubs, Bengaluru.

Attendees: 35 members

Faculty Coordinators: Asst. Prof. Chandana Jain, Chairperson of the Student Council.

Student coordinators:

Nishanth, President of Student Council


Pooja S, Secretary of Student Council

Smruthi B S, Joint-Secretary of Student Council

Rithish, Public Relations Head of Student Council

Output: Agenda of the event was discussed and prepared

Meeting conducted successfully.


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Meeting 03

Agenda: Regarding PUBG fund raising event 2021

Date: 13th January 2022

Via: Physical classroom

Meeting was conducted by 2pm to 3pm.

The meeting was regarding program management, from the collected funds, feeding food to homeless people and providing blankets and discussion on student participation in this noble cause and coordination among students to run it smoothly. Along with this, it has also been planned to start this program at 5 am.

Attendees: 40 members

Faculty Coordinators:

Asst. Prof. Chandana Jain, Chairperson of the Student Council.

Student coordinators:

Nishanth, President of Student Council

Rithish, Public Relations Head of Student Council

Output: Agenda of the event was discussed and prepared

Meeting conducted successfully.


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Meeting 04

Agenda: Organizing Blood group directory 2022

Date: 20th June 2022

Via: Physical classroom

Meeting was conducted at afternoon 1pm to 2pm. The meeting was regarding the collection of details of all blood donors willing to donate blood in further days and hence, to frame a blood group directory.

Attendees: 25 members

Faculty Coordinators:

Asst. Prof.Chandana Jain, Chairperson of the Student Council.

Student coordinators:


Nishanth, President of Student Council

Pooja S, Secretary of Student Council

Smruthi B S, Joint-secretary of Student Council

Output: Agenda of the event was discussed and prepared

Meeting conducted successfully.


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Meeting 05

Agenda: Organizing Career Guidance workshop for students

Date: 1st June 2022

Via: Physical classroom

Meeting was conducted at afternoon 3pm to 4pm. The meeting was related to conducting a career guidance workshop for the students of college and to organize it efficiently.

Attendees: 32 members

Faculty Coordinators:

Asst. Prof. Chandana Jain, Chairperson of the Student Council.


Student coordinators:

Pooja S, Secretary of Student Council

Smruthi B S, Joint-Secretary of Student Council

Output: Agenda of the event was discussed and prepared

Meeting conducted successfully.


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Meeting 06

Agenda: Conducting a session on Gender equality from Durga NGO

Date: 20th July 2022

Via: Physical classroom

Meeting was conducted at afternoon 3pm to 4pm. The meeting was related to conducting a session on gender equality and its importance for students, and to make the event well-organized.

Attendees: 39 members

Faculty Coordinators:

Asst. Prof. Chandana Jain, Chairperson of the Student Council.

Student coordinators:

Nishanth, President of Student Council

Pooja S, Secretary of Student Council

Smruthi B S, Joint-Secretary of Student Council

Output: Agenda of the event was discussed and prepared

Meeting conducted successfully.

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Meeting 07

Agenda: Free health Mega-Checkup Camp

Date: 13th June 2022

Via: Physical classroom

Meeting was conducted at afternoon 12:30pm to 1pm. The meeting was related to conducting a free **Mega health check up camp** (Eye, Ear, Dental & general check up) for the public, students, faculties and non-teaching staffs. The agenda to be executed was discussed.

Attendees: 44 members

Faculty Coordinators:

Asst. Prof.Chandana Jain, Chairperson of the Student Council.

Student coordinators:

Nishanth, President of Student Council

Pooja S, Secretary of Student Council

Smruthi B S, Joint-Secretary of Student Council

Output: Agenda of the event was discussed and prepared

Meeting conducted successfully.

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Meeting 08

Agenda: Organizing bike rally for International Women's Day

Date: 7th March 2022

Via: Physical classroom

Meeting was conducted at afternoon 12:30pm to 1pm. The meeting was about taking out a **bike rally for the girl students of the Student Council and other forums of the college on the occasion of Women's Day**. Also planned to invite **national level bike rider, Surana College alumni Ms. Aishwarya Pissy to up the initiative of the rally**. Hence the proper arrangement and protocol for resignation was discussed.

Attendees: 50members

Faculty Coordinators:

Asst. Prof.Chandana Jain, Chairperson of the Student Council.

Student coordinators:


Nishanth, President of Student Council

Pooja S, Secretary of Student Council

Smruthi B S, Joint-Secretary of Student Council

Output: Agenda of the event was discussed and prepared

Meeting conducted successfully.


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Meeting 09

Agenda: Conducting a drawing competition for National Youth Day

Date: 11th January 2022

Via: Online

Meeting was conducted at afternoon 2pm to 3pm.

Resolved that the Intra Creativity Cell, Student Council should Initiate the Academic Year 2022 Youth Day and conduct Intra Creativity activities for Suranites. It was also decided that drawing and sketching competition can be organized to inspire the creativity of the students. Discussed about the registration and submission platform for the same along with the rules and regulations.

Attendees: 47 members

Faculty Coordinators:

Asst. Prof.Chandana Jain, Chairperson of the Student Council.

Student coordinators:


Nishanth, President of Student Council

Pooja S, Secretary of Student Council

Smruthi B S, Joint-Secretary of Student Council

Output: Agenda of the event was discussed and prepared

Meeting conducted successfully.


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Meeting 10

Agenda: Nightingale of Bangalore 2022

Date: 28th July 2022

Via: Physical classroom

Meeting was conducted at afternoon 2pm to 3pm.

The meeting was related to conducting a biggest singing fest in Bangalore with cash awards and procedure of conducting it along with circulation.

Attendees: 54 members

Faculty Coordinators:

Asst. Prof.Chandana Jain, Chairperson of the Student Council.

Student coordinators:


Nishanth, President of Student Council

Pooja S, Secretary of Student Council

Smruthi B S, Joint-Secretary of Student Council

Output: Agenda of the event was discussed and prepared

Meeting conducted successfully.


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Meeting 11

Agenda: Discussion on Student Council inauguration "UDAAN" 2022-2023

Date: 1st February 2022

Via: Physical classroom

Meeting was conducted at afternoon 2pm to 3pm.

The meeting was regarding the discussion for the Inauguration of Student Council for the academic year 2022-2023. Agenda of the entire event was discussed. Also planned to invite The renowned kannada film actor Mr. Vasishta Sinha to badge the elected students for the academic year

Attendees: 40 members

Faculty Coordinators:

Asst. Prof.Chandana Jain, Chairperson of the Student Council.

Student coordinators:

Nishanth, President of Student Council

Pooja S, Secretary of Student Council

Rithish, Public Relations Head of Student Council

Output: Agenda of the event was discussed and prepared

Meeting conducted successfully.

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Meeting 12

Agenda: Voice your pride

Date: 24th June 2022

Via: Physical classroom

Meeting was conducted at afternoon 12:30pm to 1pm. The meeting was related to conducting a session on LGBTQIA+ community for the students and to make it successful.

Attendees: 37 members

Faculty Coordinators:

Asst. Prof.Chandana Jain, Chairperson of the Student Council.

Student coordinators:


Nishanth, President of Student Council

Pooja S, Secretary of Student Council

Smruthi B S, Joint-Secretary of Student Council

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Meeting 13

Agenda: Conducting workshop for Student Council members on "Personality development Program"

Date: 24th October 2022

Various initiatives like brain storming, women empowerment initiatives, role as audience etc were discussed in collaboration with Durga India (NGO) for the current academic year. It was planned to invite Mr. Kevin as a resource person to train and uplift the potential of the students. Also discussed the responsibility taken by the students and assigned tasks for the same.

Attendees: 32 members

Faculty Coordinator:

Asst. Prof.Chandana Jain, Chairperson of the Student Council.

Student coordinators:

Nishanth, President of Student Council

Pooja S, Secretary of Student Council

Smruthi B S, Joint-Secretary of Student Council

Output: Agenda of the event was discussed and prepared

Meeting conducted successfully.

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Meeting 14

Agenda: Conducting workshop on personality development & Career Counselling

Date: 30th October 2022

Via: Physical classroom

Meeting was conducted at afternoon 2pm to 3pm.

The meeting was related to Nandan (TED-X speaker) conducting a workshop on personality development for students, hence the agenda of the program was discussed.

Attendees: 22 members

Faculty Coordinators:

Asst. Prof. Chandana Jain, Chairperson of the Student Council.

Student coordinators:

Nishanth, President of Student Council

Pooja S, Secretary of Student Council

Smruthi B S, Joint-Secretary of Student Council

Output: Agenda of the event was discussed and prepare

Meeting conducted successfully.


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Meeting 15

Agenda: Student Council jaunt, Trekking Hub Initiative, Trek to– Skandagiri hills

Date: 21st February 2022

Via: Physical classroom

Meeting was conducted from afternoon 2 p.m. to 3 p.m. The meeting was regarding the discussion for the trek to Skandagiri hills for the year 2023 followed by budget, number of students, route map and via travelling. Agenda of the entire event was discussed.

Attendees: 20 members

Faculty Coordinators:

Asst. Prof. Chandana Jain, Chairperson of Student Council

Student Coordinators:

Nishanth, President of Student Council

Output: Agenda of the event was discussed and prepared

Meeting conducted successfully.


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Meeting 16

Agenda: A story telling session – Find Your Everest

Date: 3rd July 2022

Via: Physical classroom

Meeting was conducted from morning 11:30 a.m. to 12:30 p.m. The meeting was regarding the discussion of the event followed by its registration, participation, volunteers, co ordination to make it a successful and a smooth functioning event.

Attendees: 30 members

Faculty Coordinators:

Asst. Prof. Chandana Jain, Chairperson of Student Council


Student Coordinators:

Nishanth, President of Student Council

Pooja S, Secretary of Student Council

Output: Agenda of the event was discussed and prepared

Meeting conducted successfully.


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Meeting 17

Agenda: Pep talk with the chief- guest

Date: 1st February 2022

Via: Physical classroom

Meeting was conducted from afternoon 1 p.m. to 2 p.m.
The meeting was regarding the discussion of the event for the talk with the chief guest so as to enhance the communication skills of the students. Agenda of the entire event was discussed.

Attendees: 10 members

Faculty Coordinators:

Asst. Prof. Chandana Jain, Chairperson of Student Council

Student Coordinators:

Nishanth, President of Student Council

Rithish, Public Relations head

Output: Agenda of the event was discussed and prepared

Meeting conducted successfully.


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Meeting 18

Agenda: World environment day- Jakkur lake cleaning

Date: 3rd June 2022

Via: Physical classroom

Meeting was conducted from afternoon 1 p.m. to 2 p.m.
The meeting was regarding the lake cleaning on world environmental day, so as to create awareness regarding the environment by a noble cause. Agenda of the entire event was discussed.

Attendees: 20 members

Faculty Coordinators:

Asst. Prof. Chandana Jain, Chairperson of Student Council


Student Coordinators:

Nishanth, President of Student Council

Rithish, Public Relations head

Output: Agenda of the event was discussed and prepared

Meeting conducted successfully.


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Meeting 19

Agenda: Awareness program on world environmental day

Date: 3rd June 2022

Via: Physical classroom

Meeting was conducted from afternoon 11:30 a.m. to 12:30 p.m. The discussion was about the World Environmental Day awareness programme that needed to be held on campus to raise awareness of the environment and the Natural Resources theme. The entire event's schedule was discussed.

Attendees: 15 members

Faculty Coordinators:

Asst. Prof. Chandana Jain, Chairperson of Student Council

Student Coordinators:

Nishanth, President of Student Council

Smruthi, Joint secretary of Student Council

Output: Agenda of the event was discussed and prepared

Meeting conducted successfully.

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Meeting 20

Agenda: Student council election 2022-23

Via: Physical classroom

Meeting was conducted from afternoon 11:30 a.m. to 12:30 p.m.

The meeting was regarding the Student council election which had to be done in the college premises, Agenda of the entire event was discussed.

Attendees: 25 members

Faculty Coordinators:

Asst. Prof. Chandana Jain, Chairperson of Student Council


Student Coordinators:

Nishanth, President of Student Council

Smruthi, Joint secretary of Student Council

Output: Agenda of the event was discussed and prepared

Meeting conducted successfully.


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Meeting 21

Agenda: LEAD, 7days workshop on Google form creation, video editing, confident talk etc by Alumni

Date: 30th November to 7th December

Via: Physical classroom

Meeting was conducted from morning 11:30 a.m. to 12:30 p.m. The meeting was regarding the discussion of the event followed by its registration, participation, volunteers, co ordination to make it a successful and a smooth functioning event.

Attendees: 40 members

Faculty Coordinators:

Asst. Prof. Chandana Jain, Chairperson of Student Council

Student Coordinators:

Nishanth, President of Student Council

Pooja S, Secretary of Student Council

Output: Agenda of the event was discussed and prepared

Meeting conducted successfully.

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Meeting 22

Agenda: Trekking hub initiatives

Date: 9th October 2021

Via: Physical classroom

Meeting was conducted from afternoon 2 p.m. to 3 p.m.

The meeting was regarding the discussion for the trek for the year 2021 followed by budget, number of students, route map and via travelling. Agenda of the entire event was discussed.

Attendees: 20 members

Faculty Coordinators:

Asst. Prof. Chandana Jain, Chairperson of Student Council

Student Coordinators:

Nishanth, President of Student Council

Output: Agenda of the event was discussed and prepared

Meeting conducted successfully.

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Meeting 23

Agenda: Triathlon, State level competition (Walking & running 50kms & cycling 100kms in 7 days & 3 days)

Date: 26th December 2021

Via: Physical classroom

Meeting was conducted at afternoon 12:30pm to 1pm.

The meeting was related to organizing a triathlon for youth from all over Karnataka. And also discussed tracking their initiative through online. Therefore, proper arrangement and protocol of resignation were discussed.

Attendees: 50members

Faculty Coordinators:

Asst. Prof.Chandana Jain, Chairperson of the Student Council.

Student coordinators:


Nishanth, President of Student Council

Pooja S, Secretary of Student Council

Smruthi B S, Joint-Secretary of Student Council

Output: Agenda of the event was discussed and prepared

Meeting conducted successfully.


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